Responsible RestartOhio

Manufacturing, Distribution & Construction

	Mandatory	**Recommended Best Practices**
Employees, Distributors, & Guests	• **Ensure minimum 6 ft between people, if not possible, install barriers** • Businesses must require all employees to wear facial coverings, except for one of the following reasons: 　• Facial coverings in the work setting are prohibited by law or regulation 　• Facial coverings are in violation of documented industry standards 　• Facial coverings are not advisable for health reasons 　• Facial coverings are in violation of the business's documented safety policies 　• Facial coverings are not required when the employee works alone in an assigned work area 　• There is a functional (practical) reason for an employee not to wear a facial covering in the workplace. *(Businesses must provide written justification, upon request, explaining why an employee is not required to wear a facial covering in the workplace. At minimum, facial coverings (masks) should be cloth/fabric and cover an individual's nose, mouth, and chin.)* • Employees must perform daily symptom assessment* • Require employees to stay home if symptomatic • Require regular handwashing • Stagger or limit arrivals of employees and guests • Have employees work from home whenever possible	• Consider having distributers and guests wear face coverings at all times • Provide stipend to employees for transportation
Shift Pattern	• Daily disinfection of desks and workstations • Change shift patterns (e.g. fewer shifts) • Stagger lunch and break times	• Split into sub-teams, limit contact across sub-teams • Reduce pace to allow less FTEs per line
Physical Spaces / Workstations	• **Ensure minimum 6 ft between people, if not possible, install barriers** • Daily deep disinfection of high-contact surfaces • Space factory floor to allow for distancing • Regulate max number of people in cafeterias/common spaces • Establish maximum capacity	• Close cafeteria and gathering spaces if possible, or conduct regular cleanings • Daily deep disinfection of entire facility
Confirmed Cases	• Immediately isolate and seek medical care for any individual who develops symptoms while at work • Contact the local health district about suspected cases or exposures • Shutdown shop/floor for deep sanitation if possible	• Work with local health department to identify potentially infected or exposed individuals to help facilitate effective contact tracing/notifications • Once testing is readily available, test all suspected infections or exposures • Following testing, contact local health department to initiate appropriate care and tracing

Daily symptom assessments should include taking your temperature with a thermometer and monitoring for fever. Also watch for coughing or trouble breathing.　　　　　*Revised 5/1*